

# Frequently asked questions about after school care (fritids).

## What is after school care?

The autumn children turn six years they move from preschool to a preschool class and if their parents work or study they can apply for after school care which is called "Fritids" in Swedish. After school care is a bit different from preschool. You do not have a 15 hour placement at the afterschool care like you had in preschool; you can only have a placement the hours you work or study. The after school care is for children that are in the stages preschool class up to school year 6.

There are four after school care departments in Orsa and they are all placed nearby the primary schools (F-6).

## Who can get a place at the after school care?

Children whose parents work or study are entitled to a place at the after school care. If you are on parental leave or unemployed you are not entitled to a place at the after school care. Children can have a place from the year they start preschool class until spring when they turn 13 year. The time your child can have after school care is based on your working- or study hours including travelling time. When you are off duty or on holiday your child has no right to after school care.

## Where do you have after school care in Orsa?

In Orsa all the primary schools have after school care departments.

## How do you apply?

Apply in good time by filling in an application form and send it to Barn- och utbildningsförvaltningen (translated: "Child care and education"). You find the form at our website or you can call our office and we will send one to you. After that you will get a confirmation that your child is placed in queue.

When your child has received a place at the after school care you will get a notice from the Child care assistant with information about which department your child has been placed at and how to contact the department. There will also be three forms in the letter that you have to fill in and return within 10 days as a confirmation that you want the place.

## Income report

You have to hand in an income report to get the right daycare fee. If you do not, you will get a reminder and after that you will be placed in the highest income group and that means you might have to pay a higher fee than you have to.

## Contract about the time needed at the after school care

You have to fill in a contract about the time needed at the after school care so we know how much staff we need during the day at our departments. This is an important form looking from a safety point of view. It is your confirmation that your child is placed at an afterschool care. This contract is sometimes needed as a certificate to the unemployment benefit fund.

### **Time-table**

Time-table is important information so we can plan our work in a good way.

### **How long time does it take until you get a place at the after school care?**

There are no queue to the after school care, but apply in good time. Normally we can offer a place within two weeks after we have received you application.

### **Is acclimatization periods needed at the after school care?**

It is very individual if your child needs an acclimatization period at the after school care or not. Talk to the staff about this.

### **What does after school care cost?**

The fee for the after school care is based on the income of the household, not how much time your child spends on the school. This means that a person with higher income pays more for a place at after school care compared to a person that has a lower income. You pay the fees 12 month a year, even if you are on holiday or off duty.

### **When can my child stay at the after school care?**

The time children can stay at the after school care is based on their parents' work- or study hours including travelling time. When you are off duty or on holiday your child has no right to after school care.

### **General routines at the after school care**

The after school care is open between 06:30 and 18:30 and serves breakfast in the morning and a snack in the afternoon. If your child has any allergies or other special needs concerning the food you need to report that when you apply for your child's placement and report it to your department when your child starts. Make sure your child has suitable and named clothes and some extra change.

## **Presence**

Make sure that you inform the staff at the after school care if your child does not come, is ill or follows a friend home. This is important for your child's safety and for the staff so they can plan their work. If you are delayed from your work or school, inform the after school care department as soon as possible.

Your child can not go home from the after school care and then return the same day. Your child is insured through the municipality during the time he or she is at the after school care, but you as a parent is responsible to leave and pick up your child.

## **If my child gets ill?**

If your child gets ill you have to report this to the after school care as soon as possible. Children that have fever or other contagious diseases are not allowed to come to the after school care in order to avoid epidemic outbreaks and to protect other children that are susceptible for infections. When it comes to stomach diseases there is a "48 hour rule" that means it has to go 48 hours (2 days) since the child or you have had the last symptom of the illness before he or she is allowed to return to the after school care again.

## **If I get ill?**

If you get ill you have to report this to your after school care the first day of illness and then you will be informed about how long your child can stay at the after school, doctor's certificate and so on. If you or any other member of the family has a stomach disease your children have to be kept at home to avoid spreading the disease.

## **If a sibling gets ill?**

If one of your children gets ill you have to report that he or she is not coming to the after school care. Normally when you are at home taking care of a sick child, healthy siblings cannot come to the after school care.

## **If we separate?**

If parents separate and they have joint custody you have to have double placement to the after school care if both parents need it. You have to fill in the form "Förändring av adress, familjeförhållande, arbetsgivare etc." (translated: "Change of address, family affairs, employer e.g.") and send it to the Child care assistant.

## **If I get unemployed?**

If you get unemployed your child you have no right to after school care. You can choose to keep your child's placement and continue to pay for it, but you cannot use it during the time you are unemployed.

## **If I have irregular working hours?**

If you as a parent have irregular working hours it can be difficult to report your time-table, income and time needed in after school care. The most important thing your after school care needs to know is when your child will be there. If you have an income that varies and is difficult to report you have to estimate it or make an average calculation. We make random checks where we compare reported income with taxed income by taking the annual taxed income and divided it by twelve month. You as a parent are responsible for reporting the correct income. If you are unsure how to fill in the form, contact the Child Care assistant.

## **If I need more time at the after school care?**

If you need more time for your child at the after school care if you get expanded employment or a new employment you need to apply for this on the form "Ansökan om *varaktig* förändring av vistelsetid" (translated: "Apply for permanent change of time at the after school care"). If your need of more time is more temporary you use the form "ansökan om tillfällig vistelsetid" (translated: "Apply for temporary change of time at after school care"). Send the forms to the Child care assistant.

## **If I want to cancel my after school care place?**

If you want to cancel you after school care place the cancellation has to be done in writing in the form "Uppsägning av plats" (translated: "Cancellation of after school placement"). The period of notice is a month from the day we receive your cancellation, send it in on time.

If you cancel your after school care and the last day is during the period June – August and you want to return to the after school care before the 15<sup>th</sup> of September, you have to pay for the whole period June-August.

The municipality can give a placement notice when someone shows inability to pay or does not report a child's non-attendance for more the 15 days in a row.

## **What if I am not pleased?**

You can leave your opinion, complaints or praise at our website [www.orsa.se](http://www.orsa.se) . Search for "Barn- och utbildning" (translated: "Child care and education") and then for "Klagomål och synpunkter" (translated: "Complaints and points of views").

## Where can I get more information?

You can find more information about the afterschool care at the website: [www.orsa.se](http://www.orsa.se)

Search for “Barn- och utbildning” (translated: “Child care and education”). At this website you also find forms and brochures, search for “Blanketter” (translated: forms).

You are always welcome to contact us about your question and thoughts, call our child care assistant at telephone 0250-552211.

